

POA of Sunset Bay, Inc.

APPLICATION FOR NEW HOME CONSTRUCTION

Application Processing Fee: \$225.00 – Made payable to: POA of Sunset Bay, Inc.
Damage Deposit - \$1,000.00 - Made payable to: POA of Sunset Bay, Inc.

The Application will not be receipted or processed until all applicable fees are received.

Owner's Name _____
Owner's Mailing Address: _____
Daytime Phone Number: _____ Alternate Number: _____
Property Address: _____
Legal Description: Section: _____ Block: _____ Lot: _____ Total Acres: _____

Builder's Information:

Builder's Name: _____
Builder's Address: _____
Builder's Phone Number: _____ Fax: _____
May we contact your builder with questions in regards to your submission?: YES or NO (circle one)

PLEASE NOTE: BLUEPRINTS, SAMPLES, ETC. SUBMITTED TO THE ACC WILL NOT BE RETURNED. IF YOU WOULD LIKE A SET OF SIGNED BLUEPRINTS FROM THE ACC, YOU MUST SUBMIT TWO FULL COPIES.
This application is for NEW CONSTRUCTION ONLY.
If you ready to submit for fencing, mailbox or any other improvement, you must request a different application.

SUBMISSIONS FOR NEW CONSTRUCTION MUST INCLUDE THE FOLLOWING:

- _____ Full set of house plans, including all ELEVATIONS, ROOFING, ELECTRICAL, FRAMING etc.
- _____ A site plan showing the location of the HOUSE, GARAGE and DRIVEWAY to scale. It MUST show all SETBACKS, EASEMENTS, any FLOOD PLAIN, and the location of the AEROBIC SEPTIC SYSTEM and IRRIGATION WELL

-Color Pictures and Brochures will be acceptable as samples-

Type of Siding:
Type/Color of Brick (include sample):
Type/Color of Stone (include sample):
Type/Color of Stucco (include sample):
Type/Color of Paint (include sample):
Type/Color of Roofing Material (include sample):
Color of Shutters or other decorative embellishments:
Type/Color of Garage Doors (include sample):
Color of all exterior doors – EXCEPT front door (include sample):
Type/Color of Exterior Lighting Fixtures (include sample):
Type/Color of Front Door (include sample):

All applications should be submitted to: POA of Sunset Bay, Inc.
PO Box 5456
Victoria, TX 77903

SUBMISSIONS FOR NEW CONSTRUCTION MUST INCLUDE THE FOLLOWING (continued):

HOUSE INFORMATION		
Number of Stories:	Total Height of House:	
Total Square Footage of all air-conditioned space:		
Square Footage broken down by floor: First:	Second:	Third:
Is the garage ATTACHED or DETACHED (circle one)		
Is it a TWO CAR or THREE CAR (circle one) OTHER:		
EXTERIOR INFORMATION		
Is the first floor elevation one foot above the 100 year flood plain: YES or NO (circle one)		
Is this a bay lot: YES or NO (circle one)		
Does the front of the residence face the front of the lot: YES or NO (circle one)		
DRIVEWAY		
Approved Culvert size:		
Will the driveway be constructed with ASPHALT or CONCRETE (circle one)		
What will the driveway be reinforced with:		

Additional information that will be helpful during the review of this application is: _____

Start Date: _____ Estimated Completion Date: _____

By submitting this application and by signing below, I understand that the committee will not process the application without all of the information, samples and submission fees. I understand that the committee has up to forty-five (45) days to review this application. Finally, I understand that if I make any alterations to the plans submitted, I will have to re-submit those changes for prior approval.

 Owner's Signature Date

OFFICE USE ONLY

Date Application was received: _____
 Date Processing Fee was received: _____ Check No _____ Amount: \$225.00
 Date Damage Deposit was received: _____ Check No _____ Amount: \$1,000.00
 Date Application was processed: _____ Date fees were processed: _____
 Date "Need More Info" letter was mailed: _____
 Additional Information/Samples requested: _____

Additional information, notes, or questions can be written below and submitted along with application.
Thank you.

Property Owners Association of Sunset Bay, Inc.
PO Box 5456
Victoria, TX 77903

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